

Great Tey Parish Council

Agenda for the
Parish Council Meeting
Held at
Great Tey Village Hall
dated
Tuesday 16th June
2026
at 7.30pm



Great Tey Parish Council

Members of the Council are hereby summoned to attend the Parish Council meeting being held at Great Tey Village Hall, on Tuesday 16th June 2026 at 7.30pm. Members of the press and public are welcome to attend.

Agenda

Chairman's Welcome and Meeting Notice: The Chair reminds all present that debate should be conducted respectfully, through the Chair, and in accordance with the Council's Standing Orders. Members of the public are reminded that only the Public Participation item permits public speaking unless otherwise invited by the Chair. For the purpose of assisting with the preparation of the minutes, the meeting will be audio recorded by the Parish Clerk.

1. Apologies for Absence: To receive and approve apologies for absence.

2. Declarations of Interest: To receive any declarations of pecuniary or non-pecuniary interests relating to items on the agenda.

3. Co-option of a Parish Councillor: To receive and consider applications for co-option to the Parish Council following the casual vacancy and to resolve upon an appointment.

4. Public Participation (15 Minutes): To receive questions and comments from members of the public.

5. Report from the County Councillor (10 Minutes):

6. Report from the City Councillor (10 Minutes):

7. Minutes:

a) To approve the Minutes of the Parish Council Meeting held on 19th May 2026.

b) To approve the Minutes of the Annual Parish Meeting held on 13th May 2025, which have not previously been presented for approval.

8. Action Points Register: To review outstanding actions and receive updates on actions completed between April and June 2026.

9. Accounts:

a) To receive and approve the Bank Reconciliation for May 2026 and to be signed by two non-banking signatories.

b) To review and approve the Payment Schedule for June 2026 and to be signed by two non-banking signatories.

10. Planning:

a) **Applications Received:** To consider planning applications received since publication of the previous agenda, including:

Application No.	Address	Proposal
260991	The Old Rectory, Great Tey Road, Little Tey, Colchester CO6 1JA	Installation of one Hypervolt Home 3 Pro EV charger mounted on a free-standing post within the existing gravel parking area, together with associated low-level external cabling enclosed in conduit fixed along the base/plinth zone of the external wall.

b) **Planning Determinations:** To note planning decisions received from the Local Planning Authority.

Application No.	Address	Proposal	Decision
260555	Forresters Farm, Lamberts Lane, Great Tey, Colchester CO6 2LE	Application for a Lawful Development Certificate for an Existing Use – occupation of the dwelling without complying with the agricultural occupancy condition attached to planning permission COL/1211/84 dated 15 October 1984.	Refused

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Application No.	Address	Proposal	Decision
260583	Tey House, The Street, Great Tey, Colchester CO6 1JU	Installation of internal secondary glazing to existing timber sash windows.	Approved Conditional

11. RoSPA Playground Inspection: To consider the findings of the RoSPA inspection and determine any actions required.

12. Playground Inspection Training: The Parish Clerk is to open the discussion, and the Council are to determine any actions required.

13. Grounds Maintenance Contract:

- a) The Council are to discuss and consider arrangements for a new three-year ground's maintenance contract.
- b) The Council are to consider temporary grounds maintenance arrangements for the period June to September 2026.

14. Allotments:

- a) The Parish Clerk is to provide an update regarding the Allotment Tenancy Agreement and associated policies.
- b) The Council are to review allotment plot rental charges.
- c) The Council are to consider National Allotment Society membership for the Parish Council.
- d) The Council are to consider National Allotment Society membership opportunities for allotment tenants.
- e) Cllrs C. Hill & Y. Marriott are to open discussions regarding allotment access arrangements.

15. Tree Management:

- a) The Council are to consider quotations for works at 13 Lower Langley.
- b) The Council are to consider quotations for works to the Oak Tree at Coggeshall Road/The Street.
- c) The Council are to discuss tree management matters relating to the boundary of Great Tey School, the car park boundary and HFRG.

16. Reports from Amenities Representatives:

- Litter
- Trees
- Internal Controls
- Playground
- Allotments
- Footpaths

17. Clerk's Report: To receive the Clerk's report, including updates on correspondence, completed actions and matters for future consideration.

- Unity Trust account transition.
- Submission of the Internal Audit to Heelis & Lodge on 29th May 2026.
- Quarter 1 Budget Review will be shared with the Council ahead of the July 2026 meeting.

18. Councillors' Reports: To receive reports from Councillors and identify matters for inclusion on future agendas.

19. Date of Next Meeting: To note that the next Parish Council Meeting will be held on Tuesday, 21st July 2026.

Closure

Lynsey Ritchie-Fagg: Parish Clerk & RFO
10th June 2026